

## Fundraiser Request Form

Form must be completed for any fundraiser whether it occurs on or off campus

Requesting Group: \_\_\_\_\_ School: \_\_\_\_\_

Requested Date(s) \_\_\_\_\_ Backup Date(s) \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Fundraising Activity to be conducted: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Purpose of Fundraiser: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

### Required Approvals

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Advisor / Coach

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Building Administrator

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Director (Elementary, Secondary)